

# Individual Development Plan Template

<b>Employee name</b>		<b>Department</b>	Human Resources
<b>Job title</b>	HR Generalist	<b>Supervisor</b>	

## Goals to achieve

List the short- and long-term professional goals you'd like to achieve in the next three to 12 months.

<b>Short-term goals</b>	[List the most urgent/immediate goals you need to achieve to support you in your current role, such as completing a relevant course.]
<b>Long-term goals</b>	[List the longer-term goals you should achieve to progress further in your current role or transition into another role.]

## Competencies and skills

List your current relevant skills and identify the skills you need to develop to achieve your goals.

Goal	Current skills	Future skills
Fill HR Manager role	Interpersonal communication	Strategic thinking
[Goal 2]	[Relevant current skill(s)]	[Relevant future skill(s)]
[Goal 3]	[Relevant current skill(s)]	[Relevant future skill(s)]

## Actionable steps and resources

Outline the actions, steps and resources you'll need to achieve your goals.

[Goal 1]	[List the actions and resources needed to achieve each goal, such as training, mentorship, courses, job shadowing, and external certifications.]
[Goal 2]	
[Goal 3]	

## Success criteria

List the criteria for successful achievement of each goal; use concrete targets and measurable indicators.

Fill HR Manager role	<ol style="list-style-type: none"> <li>1. Demonstrate strategic HR leadership</li> <li>2. Master team and stakeholder management</li> <li>3. Gain leadership experience</li> </ol>
[Goal 2]	[List of relevant criteria]
[Goal 3]	[List of relevant criteria]

# Individual Development Plan Example

**Annelies Wilder-Smith**



**Individual Development Plan Example:**

## Enjoying the Tune of Appearance: An Psychological Symphony within **Individual Development Plan Example**

In some sort of taken by monitors and the ceaseless chatter of instantaneous connection, the melodic elegance and psychological symphony created by the published term frequently disappear into the back ground, eclipsed by the persistent noise and disturbances that permeate our lives. But, nestled within the pages of **Individual Development Plan Example** a marvelous literary prize filled with organic emotions, lies an immersive symphony waiting to be embraced. Constructed by a masterful composer of language, this captivating masterpiece conducts visitors on an emotional trip, skillfully unraveling the hidden songs and profound affect resonating within each carefully crafted phrase. Within the depths of this emotional analysis, we shall discover the book is key harmonies, analyze their enthralling publishing fashion, and submit ourselves to the profound resonance that echoes in the depths of readers souls.

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