

# Insight Dashboard User Guide



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## Welcome to Insight Dashboard

This user guide provides information on how to use the Insight Dashboard. It includes information on the dashboard's features, how to navigate the dashboard, and how to create reports.

## About Insight Dashboard

Insight Dashboard is a powerful tool that allows you to view and analyze your data in a clear and concise way. It provides a comprehensive overview of your data, including key metrics and trends.



## Why Benefits from Insight Dashboard

Insight Dashboard offers several benefits, including:

- Real-time data updates
- Customizable views and filters
- Easy-to-use interface
- Comprehensive reporting capabilities

Insight Dashboard

## Downloading and Installing Insight Dashboard



- Download the Insight Dashboard app from the App Store or Google Play.
- Open the app and create a new account or log in to an existing account.
- Follow the on-screen instructions to complete the initial setup.

## Initial Setup

After installing the Insight Dashboard app, you will need to complete the initial setup. This includes creating a new account or logging in to an existing account, and configuring your preferences.

## Understanding the Main Dashboard

The main dashboard provides a comprehensive overview of your data, including key metrics and trends. It is designed to be easy to use and navigate.



## Key Features

- Real-time data updates
- Customizable views and filters
- Easy-to-use interface
- Comprehensive reporting capabilities

## Using the Menu

The menu provides access to various features and settings, including reports, filters, and user preferences.

Insight Dashboard

## Creating Custom Reports

Creating custom reports allows you to view and analyze your data in a way that is tailored to your needs. You can select the data you want to include in your report and choose the format and layout.

01

02

## Integrating Party Tools

## Tools

The Insight Dashboard provides a variety of tools to help you analyze your data, including charts, tables, and filters.

03



- **Charts**: View your data in a clear and concise way using various chart types, including bar charts, line charts, and pie charts.
- **Tables**: View your data in a table format, which is useful for comparing and contrasting different data points.
- **Filters**: Filter your data to focus on specific aspects, such as time periods or categories.

Insight Dashboard

## Where to Find Help



- **Help Center**: Access a comprehensive collection of help articles and guides.
- **Support Tickets**: Submit a support ticket if you have any questions or issues.
- **Community Forum**: Join a community of users who can help you with your questions.

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