

**Version 0.3**



# Master Guide Curriculum Manual

Program Requirements and Explanations  
for Leaders of Adventist Junior Youth



General  
Conference  
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# Master Guide Workbook

**CH Cherryholmes**



## Master Guide Workbook:

*Managing Relationships at Work* Gerard Assey, 2022-08-29 Building positive workplace relationships is vital for career and an organization's success. Relationships can affect the satisfaction on the job as well as one's ability to advance and gain recognition for the achievements. We all work with others in our daily working life to produce the products and services that we provide to our customers. It is important to maintain happy relationships with all those people we work with to ensure that our work gets done efficiently so that our customers receive the right type of service they require. Much of what managers and supervisors accomplish is done through their leadership and support of others. Healthy relationships are therefore central to this process. However, all too often responding to short-term task pressures keeps us from making the long-term investments in strong relationships. To be successful as a manager or supervisor, we need to develop strong relationship building skills. This little but powerful guide will help provide the necessary components of healthy relationships as a way to understand and leverage the relationships you have in your organization. Various strategies are provided as tools for working with and through others. The ability to create and maintain healthy and productive relationships with people at all levels of the organization is an important factor in the ultimate effectiveness as a leader. It's interesting to note that human beings working in an office are very much like a box of crayons, all different in nature, culture, size, color, education, experience, etc., but all fitted well in one box, the organization, each having a different role like a crayon to play when required. And when used together with healthy relationships, the picture is complete and beautiful. A masterpiece.

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