

Computer  
Keyboarding  
Week of 2/27/17 to  
3/3/17

Should be finished with  
sessions 1 & 2 and  
getting Session 3  
wrapped up and  
working on Session 4.

Turn in the 7  
Session 1  
projects. Attach  
them to an email.  
Due today

You will need  
your earphones  
every day.

Students will complete the Gmetrix.net LearnKey Microsoft Word 2016 Sessions 1-5 lessons and workbook activities to pass the Microsoft Office Specialist Certification Test.

1. Timed Writings: 1 Five minute timed writing, Zebra: Africa's striped horse.
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5. Create separate folders for **each session** in your LearnKey folder and save the workbook activities for **each session** in those folders.
6. Log off at: 8:53/9:50/10:52/11:49 (Monday, Tuesday, Thursday, Friday)
7. Wednesday: Log off at: 9:24/10:21/11:23/12:20

1



# SESSION 1

# LESSONS 1-17

APPROXIMATELY 8.5 HOURS

2

## Session 1-Lesson 3 (approximately 0.5 hours)

Topic

Create Documents

Subtopic

Create a Blank Document

Create a Document from a Template

Open a PDF in Word

# Learnkey Word 2010session 1 Answers

**S Marginson**



**Learnkey Word 2010session 1 Answers:**

## Enjoying the Melody of Term: An Psychological Symphony within **Learnkey Word 2010session 1 Answers**

In a world used by displays and the ceaseless chatter of fast conversation, the melodic elegance and emotional symphony created by the written term frequently diminish into the backdrop, eclipsed by the constant sound and disturbances that permeate our lives. But, set within the pages of **Learnkey Word 2010session 1 Answers** a marvelous fictional value overflowing with raw thoughts, lies an immersive symphony waiting to be embraced. Crafted by an outstanding musician of language, this charming masterpiece conducts visitors on a mental trip, well unraveling the hidden melodies and profound affect resonating within each carefully crafted phrase. Within the depths of this touching review, we can examine the book is central harmonies, analyze its enthralling writing design, and surrender ourselves to the profound resonance that echoes in the depths of readers souls.

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