

FINAL EXAM STUDY GUIDE

Word Test:

1. Center, Bold, Italics, Underline, change word size
2. Insert Date (You do not know the date)
3. Reference Footnotes
4. Bullets
5. Double spaced lines
6. Page number in the center of footer
7. Page Breaks
8. Insert Picture
9. Set up tab markers

Excel Test:

1. Center across selection and wrap text
2. Bold and center and right justified
3. Integer Currency, ex \$5 not \$5.00
4. Choose your own Color (Background and font)
5. Calculations. (Formulas will not be provided)
6. Pie chart (Highlight will be provided)
7. Bar chart (Highlight will be provided)

Power Point

1. Choose designated Design Template
2. Type your name in the footer
3. Add more slides
4. Bullets
5. Copy and Paste Pie Chart and Bar Chart from Excel Test
6. Add Custom Animation

Written Test

1. What does each device do? For example, Input Device is accepting data and statements from user. How about CPU, Output Device, and memory / secondary storage?
2. Identify what is hardware and what is software, for example, CPU is hardware and OS is software.
3. Size of storage (Match Column 1 with Column 2), for example, 1 MB is about one million bytes.
4. What is information processing cycle? (How computers get information and process it?)
5. Identify the difference between operating system and application software.
6. Know when to use Microsoft Word, Excel, Access, PowerPoint, FrontPage, and GIS.
7. Capability of read/write/erase on different types of optical disks
8. What are Network and Internet? (Know the terms of server, URL, ISP, e-commerce, web browser)
9. You will have problems like match two columns, multiple choices and fill in the blanks

Exam Study Guide For Windows

Eric Johnson, Eric Beehler



Exam Study Guide For Windows:

MCSA Windows 10 Study Guide William Panek,2017-01-04 Master Windows 10 installation and configuration including new technologies The MCSA Windows 10 Study Guide is the only comprehensive resource you ll need to prepare for Exam 70 698 You ll find expert coverage of 100% of all exam objectives led by expert Microsoft MVP William Panek Quickly master the concepts and processes involved in Windows 10 installation and configuration The Sybex superior study tools and online learning environment include system requirements devices core services networking storage data access and usage maintenance updates data recovery and more Real world scenarios bring on the job experience while hands on exercises provide practical instruction on critical techniques and the Sybex online learning environment gives you access to electronic flashcards for last minute review an assessment test and bonus practice exams so you can be confident on exam day Exam 70 698 is the first of two exams for the MCSA certification Addressing local and desktop deployments these topics form the foundation of what s to come This Sybex Study Guide gives you the tools you need along with expert content so you can build the essential knowledge base and master the ley concepts Clarify processes with hands on exercises Identify knowledge gaps through chapter review questions Test your understanding with online bonus practice exams and more With a 90 percent market share Windows is the world s number one desktop OS While it may look similar to Windows 8 Windows 10 includes a number of enhanced features that specialists need to know and MCSA candidates must be able to demonstrate a clear understanding of how to work with these new technologies MCSA Windows 10 Study Guide Exam 70 698 is your complete guide to Windows 10 installation and configuration with expert instruction and practical exam preparation

MCSA: Windows 10 Complete Study Guide William Panek,2017-02-06 The go to MCSA prep guide updated for Windows 10 and the new exams MCSA Windows 10 Complete Study Guide is your comprehensive resource for taking both Exams 70 698 and 70 697 Covering 100% of all exam objectives this study guide goes beyond mere review to delve deeper into the complex topics and technologies to help you strengthen your understanding and sharpen your skills Written by a veteran Microsoft MVP this guide walks you through MCSA skills in context to show you how concepts are applied in real world situations Hands on exercises speed the learning process and facilitate internalization while review questions challenge and test the depth of your understanding You also get access to the Sybex interactive online learning environment featuring flashcards videos an assessment test and bonus practice exams to face exam day with confidence The MCSA certification process has changed Exam 70 698 tests your skills in installing and configuring Windows 10 and then Exam 70 697 gauges your abilities in configuring Windows devices This book is your ideal companion to study for both exams Study 100 percent of the objectives for Exams 70 698 and 70 697 Apply your knowledge with hands on exercises Test your skills with challenging review questions Access videos electronic flashcards a searchable glossary and bonus practice exams The demand for qualified Windows 10 professionals will be high as more than half of the corporate user base that skipped Windows 8 8 1 is

expected to adopt Windows 10 If you want the skills that are in demand you need to get certified if you re ready to get serious about the exam MCSA Windows 10 Complete Study Guide is the resource you shouldn t be without [MCSA Microsoft Windows 10 Study Guide](#) William Panek,2016-05-26 NOTE The correct URL to access the Sybex interactive online test bank and study tools is www.wiley.com/go/sybextestprep The book s back cover Introduction and last page in the book provided the wrong URL We apologize for any confusion and inconvenience this may have caused you Master 100 percent of Microsoft Windows 10 exam with real world hands on practice MCSA Microsoft Windows 10 Complete Study Guide is your ultimate preparation resource for the new Windows 10 certification Fully updated to align with the latest version of the exam this new edition digs deeper into the intricacies of the Windows OS and provides the most up to date information on new Windows 10 technologies With complete coverage of all exam topics this invaluable guide walks you through device planning deployment and management network and storage configuration access data app and recovery management and much more to help you master the exam material You also get access to the Sybex interactive online learning environment featuring electronic flashcards a searchable glossary an assessment test and bonus practice exams designed to give you a preview of exam day MCSA Microsoft Windows 10 is the Microsoft Certified Solutions Associate certification for Windows 10 testing your abilities in a broad variety of associate level tasks This book rounds them up into a comprehensive knowledge base to help you clarify memorize and deepen your understanding so you can approach exam day with confidence Master 100 percent of exam 70 697 Configuring Windows Devices objectives Get more hands on practice in real world scenarios Test your knowledge with challenging review questions Access digital study aids and practice tests for comprehensive prep Windows is the world s leading operating system with an estimated 90 percent share of the desktop OS market There are currently over 110 million Windows 10 users and that number is expected to rise putting Windows 10 Specialists in high demand in the job market If you re ready to fill the growing need for trained Windows 10 associates Microsoft Configuring Windows Devices Study Guide Exam 70 697 has you covered for complete and detailed exam preparation [MCSA Microsoft Windows 8.1 Complete Study Guide](#) Jeffrey R. Shapiro,2015-04-21 Comprehensive hands on study guide for the Microsoft Windows 8 1 exams The MCSA Microsoft Windows 8 1 Complete Study Guide is a comprehensive package loaded with educational study tools including a pre assessment test hands on exercises hundreds of review questions exclusive practice exam questions electronic flashcards and over an hour of author led videos For IT students and professionals getting certified on Microsoft Windows 8 1 can mean huge career opportunities Over 90% of all personal computing devices run on Windows and those certified on the newest version will be in high demand This comprehensive resource prepares candidates to master all the exam objectives for the Microsoft Certified Solutions Associate MCSA Windows 8 1 exams 70 687 and 70 688 as well as the Upgrade exam 70 689 Through real world scenarios and hands on exercises readers are given a solid background in the most essential concepts they need to know for exams The book guides readers through installing and

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MCDST: Microsoft Certified Desktop Support Technician Study Guide Bill Ferguson,2006-02-20 Here s the book you need to prepare for Microsoft s new MCDST exams 70 271 Supporting Users and Troubleshooting a Microsoft XP Operating System and 70 272 Supporting Users and Troubleshooting Desktop Applications on a Microsoft Windows XP Operating System This two in one Study Guide was developed to meet the exacting requirements of today s certification candidates In addition to the consistent and accessible instructional approach that earned Sybex the Best Study Guide designation in the 2003 CertCities Readers Choice Awards this book provides In depth coverage of all exam topics Practical information on supporting users and troubleshooting applications Hundreds of challenging review questions Leading edge exam preparation software including a test engine and electronic flashcards Authoritative coverage of all exam objectives including Exam 70 271 Installing a Windows Desktop Operating System Managing and Troubleshooting Access to Resources Configuring and Troubleshooting Hardware Devices and Drivers Configuring and Troubleshooting the Desktop and User Environments Troubleshooting Network Protocols and Services Exam 70 272 Configuring and Troubleshooting Applications Resolving Issues Related to Usability Resolving Issues Related to Application Customization Configuring and Troubleshooting Connectivity for Applications Configuring Application Security Note CD ROM DVD and other supplementary materials are not included as part of eBook file

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MCTS: Microsoft Windows Vista Client Configuration Study Guide Michael Aldridge, Josh Evitt, Lisa Donald, James Chellis, 2007-04-02 Offering a full coverage of all exam objectives in a systematic approach so you can be confident that you're getting the instruction you need to take Microsoft's new MCTS exam 70 620 this book is packed with practical guidance and hands on exercises to reinforce critical skills Exclusive WinSim Vista Simulator allows you to perform a number of the exercises in a simulated environment real world scenarios put what you've learned in the context of actual job roles and challenging review questions in each chapter prepare you for exam day For Instructors Teaching supplements are available

for this title **MCSE Windows 2000 Directory Services Design Study Guide** Robert R. King, Gary Govanus, 2006-07-14 Here is the book you need to prepare for Exam 70 219 Designing a Microsoft Windows 2000 Directory Services Infrastructure In depth coverage of every exam objective Practical information on designing a Directory Services infrastructure Hundreds of challenging review questions in the book and on the CD Leading edge exam preparation software including a testing engine and electronic flashcards Authoritative coverage of all exam objectives including Analyzing business requirements Analyzing technical requirements Designing a Directory Service architecture Designing service locations Analyzing desktop management business requirements Designing and planning the OU structure Planning for coexistence of Active Directory and other directory services Note CD ROM DVD and other supplementary materials are not included as part of eBook file

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Exam MD-100 Study Guide Edwin Herrera, 2020-12-18 This book covers all major topics published by Microsoft for the Exam MD 100 Windows 10 This exam is one of the two requirements for obtaining the Microsoft 365 Certified Modern Desktop Administrator Associate certification This book also includes a series of practice labs and procedure demonstrations that will help you solidify your understanding of this book's theory and complement your hands on experience [MCTS Windows 7 Configuration Study Guide](#) William Panek, 2010-07-23 Prepare for certification in Windows 7 configuration with this all new study guide This comprehensive book guides readers through preparation for Microsoft's brand new MCTS Windows 7 Configuring exam 70 680 You'll find 100% coverage of all exam objectives practical real world scenarios hands on

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