

A decorative header featuring several stylized hands in various colors (yellow, green, red, purple) reaching towards the center. The background is a light beige color.

Free Planning a Charity Event

CHECKLIST

Upcoming Charity Event Checklist

This checklist is designed to guide you in planning a successful charity event. Ideal for fundraisers who strive to maximize both funding and awareness for their cause. Carefully crafted by [Your Name] from [Your Company Name], this checklist incorporates the crucial stages of event planning and execution for a charitable event.

Initial Planning

- Decide on the cause or organization to support.
- Create a budget forecast.
- Establish the goals for the event.
- Assemble an organizing team.
- Set a date and choose a venue.

Promotion and Marketing

Event Planning Guide Template Charity

M Lipman



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