

Basis	Manual accounting	Computerised accounting
i) Recording of transactions	Transactions are recorded manually.	Transactions are recorded using computers.
ii) Storage	Transactions are stored in volumes of books.	Transactions are stored in well-designed databases.
iii) Preparation of ledger accounts, trial balance and financial statements	Ledger accounts, trial balance and financial statements are prepared manually.	Once journal entries are passed or subsidiary books are entered, data are processed automatically and ledger accounts, trial balance and balance sheet are automatically prepared.
iv) Preparation of report	Analysis of financial statements and preparation of report are to be done manually.	Financial statement analysis such as ratio analysis, preparation of cash flow statement, etc. is automatically done.
v) Time involved	It takes lot of time as everything from journalising to report generation is done manually.	It saves lot of time. Time is taken only for passing journal entries or entering data in subsidiary books. Once data are entered, preparation of ledger, trial balance, financial statements or report generation is done within seconds.
vi) Cost involved	The cost is high in manual accounting as several books of account are to be maintained.	The cost is less compared to manual accounting as all the records are kept in soft copy.
vii) Retrieval of data	It becomes difficult and time consuming to retrieve data as several books have to be gone through.	Retrieval of data is easier as the records are kept in soft copy in data base. By giving instructions, data can be retrieved quickly.
viii) Accuracy	Certain clerical errors such as arithmetical, error in carrying forward, etc. can happen.	If the input given is correct, the output will also be correct. Arithmetical error, error in carrying forward will not happen provided the programming is correct.

Manual Accounting Information System Module

Anthony S. Fauci



Manual Accounting Information System Module:

This book delves into Manual Accounting Information System Module. Manual Accounting Information System Module is a crucial topic that must be grasped by everyone, ranging from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Manual Accounting Information System Module, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
 - Chapter 1: Introduction to Manual Accounting Information System Module
 - Chapter 2: Essential Elements of Manual Accounting Information System Module
 - Chapter 3: Manual Accounting Information System Module in Everyday Life
 - Chapter 4: Manual Accounting Information System Module in Specific Contexts
 - Chapter 5: Conclusion
 2. In chapter 1, this book will provide an overview of Manual Accounting Information System Module. This chapter will explore what Manual Accounting Information System Module is, why Manual Accounting Information System Module is vital, and how to effectively learn about Manual Accounting Information System Module.
 3. In chapter 2, this book will delve into the foundational concepts of Manual Accounting Information System Module. The second chapter will elucidate the essential principles that need to be understood to grasp Manual Accounting Information System Module in its entirety.
 4. In chapter 3, this book will examine the practical applications of Manual Accounting Information System Module in daily life. This chapter will showcase real-world examples of how Manual Accounting Information System Module can be effectively utilized in everyday scenarios.
 5. In chapter 4, the author will scrutinize the relevance of Manual Accounting Information System Module in specific contexts. This chapter will explore how Manual Accounting Information System Module is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about Manual Accounting Information System Module. The final chapter will summarize the key points that have been discussed throughout the book.
- This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Manual Accounting Information System Module.

<https://media.cfan.org/public/Resources/Documents/Honda%20Forza%20User%20Manual.pdf>

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