

The Evaluation Association of St. Louis (EASL) Style Guide

MISSION STATEMENT: The purpose of EASL is to advance the field of evaluative practice and enhance networking and professional development opportunities for evaluators in the greater St. Louis metropolitan area.

TARGET AUDIENCES: Young professionals, evaluators

LOGO

EASL logo is available in horizontal direction. There is no other variation.

Logo is online: www.easl.org

Primary Logo



COLOR

Primary colors are blue (EASL Blue) and dark grey (Stark Grey). Secondary colors are green (emerald green), yellow, and orange. Secondary colors are chosen to work well together and with primary colors. Tints of the colors can be used to provide depth and variety to the design. Only RGB codes are provided. For more color information go to EASL color palette on COOLBG.

Primary Color Palette



Secondary Color Palette



FONT

Source Sans Pro family (use for heading and main body text). It provides a generous variation of a font, however, Source Sans Pro ExtraLight is not recommended because it can be visually challenging.

Source Sans Pro Light for body text or footnotes

Source Sans Pro Regular for body text

Source Sans Pro Semibold for subheading

Source Sans Pro Bold

*ExtraLight and the other alternative forms when Source Sans Pro is not available.

Rockwell family (use for decorative purpose such as headings in a flyer). Rockwell Condensed sometimes can be visually challenging. Keep it in minimal use.

Rockwell

Rockwell Condensed

Rockwell Extra Bold

CHART

Blue and green serve as the primary colors for chart design, with light grey and tint of color used for de-emphasis.

Using combination of blue and dark grey in charts may not create a clear contrast and can be visually challenging in prints.

Secondary colors are used for multiple variables.

Pie & Donut Chart



Bar chart, highlight



Column chart

(two or three variables)



Comparison

(two or three variables)



IMAGE

Choose images that align with the core values and energy of EASL. Human-focused and personal photos with diverse representation are preferred. iStockphoto.com and Shutterstock.com are good sources for high-quality images and photos.

Suggested key words for picture search:

- Partnership
- Teamwork
- Leadership
- Meeting, Brainstorming
- Training, Teaching, Learning
- St. Louis, Missouri

Example photos:



How To Create A Style Guide

IM Harris



How To Create A Style Guide:

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How to Create Visual Branding: Rachel Bennett,2025-08-12 How to Create Visual Branding In a world where your brand has just seconds to make an impression how it looks often determines whether it s remembered or forgotten How to Create Visual Branding is your ultimate guide to mastering the art and strategy of building a compelling visual identity that resonates across platforms connects with your audience and stands the test of time Whether you re launching a new business or refining an existing one this book walks you through every essential element of visual branding You ll uncover the building blocks of design that go beyond surface level aesthetics and learn how to align your visuals with the deeper mission message and meaning of your brand This isn t about following fleeting trends it s about crafting a timeless and functional brand image From logos to typography social media design to style guides every chapter gives you the clarity and direction needed to bring your visual identity to life with consistency and purpose

Inside This Book You ll Discover Understanding the Power of Visual Branding Defining Your Brand Identity and Mission Choosing the Right Color Palette for Your Brand Typography Crafting a Distinctive Visual Voice Logo Design Your Brand s Signature Creating a Consistent Brand Style Guide Building a Visual Identity for Social Media Every insight strategy and example in this book is designed to give your brand a strong visual voice that reflects not just what you do but who you are

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comma If editing feels like your enemy I ll help you turn it into your most powerful ally

Effective Prompting: How to Think, Work, and Create With AI at a Higher Level Anthony Morgante,2026-02-28 This book is designed for anyone looking to enhance their skills in AI prompting whether you re a beginner or already have some experience My goal is to provide practical strategies and an initial library of prompt examples that can help you achieve better results in your projects This book brings together the techniques and principles that helped me become proficient with AI By using efficient and deliberate prompting methods I ve achieved better results tailored to different goals This playbook offers actionable prompts and methods curated from real world experience and extensive personal research to support your own AI journey To broaden the scope I ve also included prompt variations for scenarios I haven t personally tried researched challenges in unfamiliar use cases and leveraged Claude Code for additional suggestions in those scenarios While not meant to be authoritative or comprehensive this resource provides a concise easy to reference organized listing of prompts I ve found most helpful and hope you will too

Desktop Publishing Style Guide Sandra Lentz Devall,Esther Kibby,1999 The Desktop Publishing StyleGuide presents a solid foundation of a wide range of design and production components needed to successfully complete high quality publications Twenty five of the most common projects like letterhead brochures and newsletters are included along with information on page elements audience effect postal requirements and more Unlike other resources design and typography techniques are linked to the software language in a single source This is the perfect companion for graphic designers desktop publishers and production artists

The PR Styleguide Barbara Diggs-Brown,Jodi L. G. Glou,2007 A concise handbook THE PR STYLEGUIDE FORMATS FOR PUBLIC RELATIONS PRACTICE serves as a complete style guide and reference tool Learn to present messages that display great form and style with THE PR STYLEGUIDE The most widely used and accepted practices in developing PR pieces are included along with many visual examples and a breakdown of the goals for each piece

Teaching Content Management in Technical and Professional Communication Tracy Bridgeford,2020-01-31 This collection offers a comprehensive overview of approaches to teaching the complex subject of content management The 12 chapters define and explain content management and its accompanying competencies providing teaching examples in areas including content strategy topic based writing usability studies and social media The book covers tasks associated with content management such as analyzing audiences and using information architecture languages including XML and DITA It highlights the communal aspects of content management focusing on the work of writing stewardship and project management and the characteristics of content management in global contexts It concludes with a look to the future and the forces that shape content management today The editor situates the collection within a pedagogical exigency providing sound instructional approaches to teaching content management from a rhetorical perspective The book is an essential resource for both instructors new to teaching technical and professional communication and experienced instructors who are interested in upgrading their pedagogies to include content management

How to

Make an IMPACT Jon Moon,2010-04-08 Clear information shows clear thinking and clear thinking informs influences and impresses How often do you stare at uninviting and confusing presentations notes reports and information packs and get nothing out of them It doesn't have to be like this We could all produce amazingly clear work that has incredible impact if only we knew how This book shows you how It is full of ideas tips and principles that are simple and easy to implement yet brilliantly effective You will never look at a business document in the same way again And your work will impress the people that matter and get the results you want It guides you through the most effective ways of using all forms of presenting information tables charts slides flowcharts etc Moon also introduces the new WiT Words in Tables approach to give impact to your message on all documents and slides I love Jon's work His tips are hugely useful his WiT fantastic and ground breaking and his book essential reading If you want to enhance your sales tenders pitches and slides if you want to win more business get into Jon's stuff It's really really good Gavin Duffy a Dragon on Ireland's Dragons Den top media coach and economics columnist with the Irish Sunday Independent Every once in a while simple ideas change business forever this book is full of such ideas A must read if you want to do something about all those impenetrable reports slides and information packs This book has all the answers and will redefine how you think about business documents Dominic Burke Chief Executive Jardine Lloyd Thompson Group plc This is a vital topic that has been sorely neglected Jon's book changes that It is crammed with new ideas that are creative thoughtful yet practical and relevant for all disciplines of business Essential reading for everyone in business Dr Jikyeong Kang Professor of Marketing and Director of MBA Programmes Manchester Business School I've seen Jon's talk and his ideas are full of originality and wisdom Many ideas are stunningly simple others are mould breaking He takes preconceived thinking and turns it on his head Your business reporting will never be the same again Michael Izza Chief Executive ICAEA **How to Use Your Computer to Create Better Bulletins, Newsletters & More!** Yvon Prehn,1996-08 Now anyone can use their computer to create great professional looking flyers bulletins newsletters and more This simple step by step guide on video or in one book gives you everything you need to know to design effective church communications *Practitioner's Handbook for User Interface Design and Development* Robert J. Torres,2002 Using extensive practical examples the Practitioner's Handbook for User Interface Design and Development illuminates today's best practices for user interface design usability and user centered development Robert J Torres introduces user interfaces from three points of view the user the developer and the system Next he introduces a complete user centered UI development process beginning at the highest level and then drilling down to each phase of the lifecycle For every stage Torres offers clear principles specific guidelines and practical heuristics for self assessment **X Internet** Jessica Keyes,2007-03-02 The executable Internet X Internet brings new power and sophistication in delivering services and capabilities to users The X Internet both the executable Internet and the extended Internet fundamentally alters the desktop and Internet landscapes by blurring their distinction both online and off resulting in a new era of information technology

The Elements of User Interface Design Theo Mandel, 1997-02-21 a book that should be forced on every developer working today If only half the rules in this book were followed the quality of most programs would increase tenfold Kevin Bachus praising Theo Mandel s *The GUI OOUI War* A total guide to mastering the art and science of user interface design For most computer users the user interface is the software and in today s ultracompetitive software markets developers can t afford to provide users and clients with anything less than optimal software ease usability and appeal *The Elements of User Interface Design* is written by a cognitive psychologist and interface design specialist with more than a decade s research and design experience Writing for novices and veteran developers and designers alike Dr Mandel takes you from command line interfaces and graphical user interfaces GUIs to object oriented user interfaces OUIs and cutting edge interface technologies and techniques Throughout coverage is liberally supplemented with screen shots real life case studies and vignettes that bring interface design principles to life Destined to become the bible for a new generation of designers and developers *The Elements of User Interface Design* Arms you with a tested in the trenches four phase iterative design process Analyzes well known interfaces including Windows 95 Windows NT OS 2 Warp Microsoft Bob Visual Basic Macintosh and the World Wide Web Schools you in object oriented interface OOUI design principles and techniques Offers practical coverage of interface agents wizards voice interaction social user interfaces Web design and other new and emerging technologies

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Hyperdocument creation and use are demonstrated step by step **The Nonpartisan Leader** ,1922 [The Yahoo! Style Guide](#) Chris Barr,2010-06-30 WWW may be an acronym for the World Wide Web but no one could fault you for thinking it stands for wild wild West The rapid growth of the Web has meant having to rely on style guides intended for print publishing but these guides do not address the new challenges of communicating online Enter The Yahoo Style Guide From Yahoo a leader in online content and one of the most visited Internet destinations in the world comes the definitive reference on the essential elements of Web style for writers editors bloggers and students With topics that range from the basics of grammar and punctuation to Web specific ways to improve your writing this comprehensive resource will help you Shape your text for online reading Construct clear and compelling copy Write eye catching and effective headings Develop your site s unique voice Streamline text for mobile users Optimize webpages to boost your chances of appearing in search results Create better blogs and newsletters Learn easy fixes for your writing mistakes Write clear user interface text This essential sourcebook based on internal editorial practices that have helped Yahoo writers and editors for the last fifteen years is now at your fingertips **Conference Proceedings** ,2000 **Writing Software Documentation** Thomas T. Barker,1998 Part of the new Allyn Bacon series in technical communication Writing Software Documentation features a step by step strategy to writing and describing procedures This task oriented book is designed to support both college students taking a course and professionals working in the field Teaching apparatus includes complete programs for students to work on and a full set of project tracking forms as well as a broad range of examples including Windows style pages and screens and award winning examples from STC competitions **Building Supply News and Home Appliances** ,1952 Vols for 1979 include annual buyers guide

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Table of Contents How To Create A Style Guide

1. Understanding the eBook How To Create A Style Guide
 - The Rise of Digital Reading How To Create A Style Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying How To Create A Style Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an eBook Platform
 - User-Friendly Interface
4. Exploring eBook Recommendations from How To Create A Style Guide
 - Personalized Recommendations
 - How To Create A Style Guide User Reviews and Ratings
 - How To Create A Style Guide and Bestseller Lists
5. Accessing How To Create A Style Guide Free and Paid eBooks
 - How To Create A Style Guide Public Domain eBooks
 - How To Create A Style Guide eBook Subscription Services
 - How To Create A Style Guide Budget-Friendly Options
6. Navigating How To Create A Style Guide eBook Formats
 - ePub, PDF, MOBI, and More
 - How To Create A Style Guide Compatibility with Devices
 - How To Create A Style Guide Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of How To Create A Style Guide
 - Highlighting and Note-Taking How To Create A Style Guide
 - Interactive Elements How To Create A Style Guide
8. Staying Engaged with How To Create A Style Guide

- Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers How To Create A Style Guide
9. Balancing eBooks and Physical Books How To Create A Style Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection How To Create A Style Guide
 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
 11. Cultivating a Reading Routine How To Create A Style Guide
 - Setting Reading Goals How To Create A Style Guide
 - Carving Out Dedicated Reading Time
 12. Sourcing Reliable Information of How To Create A Style Guide
 - Fact-Checking eBook Content of How To Create A Style Guide
 - Distinguishing Credible Sources
 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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